

General Membership Meeting Minutes  
October 11, 2022  
(Second Tuesdays of Each Month)  
6:00-7:05 pm



- 6:00 – 6:05 pm            1. Call to Order - Welcome
- 6:05 – 6:15 pm            2. Reports of Officers
- a. President – Lindsay Atkinson
  - b. Vice President - Sara Penchev
  - c. Treasurer – Kristin Courington- Budget Update
  - d. Secretary – Leslie Demler
  - e. Principal – Stephany Fritz - Update
  - f. Teacher Liaison – Linda Benton- Update
- 6:15 – 7:00 pm            3. Current Business
- a. Teacher Appreciation- Dawn Havery, parent/teacher conferences are on 10/17,18,19. Budget this year for teacher appreciation is \$3000. Does Dawn need any support? We should create a sign up genius for parent volunteers to make food for a chili and sides night for Monday conferences. Also for help with clean up. Jill will make.
  - b. 6:15 pm- Funding for Heart Rate Monitors for PE requested by Coach Sylvie- ~\$4400- Approved and there is an additional \$4000 in the budget for school technology so this will come from there. Sylvie to work out the details with Kristin.
  - c. Request from Amy Vermeulen- re- PTA funds for teacher conferences. We have \$400 in the budget for this year, cut off to apply to PTA is 11/1 (will be awarded by 12/1). Next budget year we would like to allot \$1500 and do a 10/1 submission date, first come first serve method.
  - d. Fun Run Update- \$29204.70 as of Monday AM 10/10. Pledges due Thursday.
  - e. Reflections Update- Olga is chairing this. Submissions due 10/17, nothing further needed at this time.
  - f. Club membership scholarships- follow up from last meeting. Kristin will update the form and send to the committee. This committee will ask clubs to send their dollar amount requested and the PTA will discuss / decide how to allot the funds
  - g. Pumpkin Patch (Oct 18/19) - Nissa Garin. Will charge \$2 for mini pumpkins, \$5 for jack of lanterns, \$10 for heirloom; goal is not to make profits since it's so close to the fun run & bandana day, more of a community event; there will be no concessions; Nissa needs petty cash from Kristin
  - h. Craft Market - 12/2
    - 1. 14/15 tables sold for All Day (income: \$900)
    - 2. 4/5 for Evening Only (income: \$200)

- ii. Need to provide catered lunch, Leslie will pick up and bring to school (lunch from 1-1:30 in caf)
    - iii. PTA table- Sue taking lead- (Wilmot wear, personalized ornaments to be sold for \$5/each). Volunteer needs on 12/2. Need to discuss gift wrapping/bag station
    - iv. Building use permit filled out. Parents shop 3-4, open to community 4-6. Need PTA table outside to sign parents in from 3-4.
  - i. Mountain Area PTA/PTO Coalition (from Parmalee PTA) - Kristin will be point person.
    - i. Writer's conference: Parmalee PTA reached out to us re: the young writer's conference in March hosted at Marshdale; we don't have any money allocated for this year but it's around \$300; Kristin Manley is the teacher liason
  - j. Digital Signage - need person to take the lead on researching and getting quotes, putting together a proposal for an electronic Marquee
    - i. Research includes: Jeffco rules for signing and electric signage, power needs (electric/solar- currently no electric to sign), different options, pricing, annual maintenance fees to be expected. Katarina Nelson has expressed interest in researching this when she has time; Kristin has voiced that she'd like to 'spend down' some of the reserves so perhaps a digital marquee can be used for this - around \$20,000. More to follow pending research on this.
    - ii. Current Marquee needs repairs, estimated cost is ~\$2000
4. New & Future Business & Announcements as time permits
- a. Science Fair (Jan) –Katarina Nelson
  - b. 5th grade Legacy Project - ?
  - c. Spring Dance – (Apr) - open
  - d. Amazon Smile, Grocery Cards, Box Tops, Givebacks
5. Adjournment