

General Membership Meeting Minutes



September 13, 2022

(Second Tuesdays of Each Month)- In person and Zoom

6:00-7:05 pm

6:00 – 6:05 pm

1. Call to Order - Welcome

6:05 – 6:15 pm

2. Reports of Officers

6:15 – 7:00 pm

- a. President – Lindsay Atkinson- Thank you to all who helped out at Bandana day, it was a successful community event.
- b. Vice President - Sara Penchev - 110 PTA members as of 9/12
- c. Treasurer – Kristin Courington- Budget Update - PTA board officials met and voted to approve the 2022-23 school year budget. At the end of last year there was roughly \$71K in bank account, expenses this year has been \$50k, account is balancing now around \$30k. Large expenses were \$20K to school for laptops, mimeo boards, and other technology \$10K for our annual school support funds, and \$15K from last years fun run. Income this year is \$4,600 (\$457 has come in from grocery store links, \$457 from Craft Market vendor fees; made \$3,477 from Bandanna Day but expect about \$700 more from online payments). Remind all to link King Soopers / Kroger / Safeway accounts to our organization (Wilmot) and sign up for Amazon smile. Jill Briesch completed an audit of the 2021-22 fiscal year financials. Jill went through all 12 months of bank statements, pulled receipts and cross checked. Also verified the taxes were filed. Jill read the report at the meeting and 'found the records to be correct' with an ending balance of \$71k for the year. We may need to submit the 990 EZ next year.
- d. Secretary – Leslie Demler
- e. Principal – Stephany Fritz - Update. Enrollment this year is up 32 kids from last year which equates to about \$200k for the school. This allowed hiring of another second grade teacher and will allow hiring of more paraprofessionals. Positive comments about Bandana day.
- f. Teacher Liaison – Linda Benton- Update. Green team participation needs to be discussed. Green team has been free until this year, but now they charge for membership. PTA will form a committee to discuss / decide on for profit clubs to determine where the money goes; the Green Team is asking for half of scholarship money to bring the returning childrens back, but this may not be equitable to all other kids/clubs, so the committee will meet and work on a process for this. Right now the committee includes: Lindsay Atkinson, Kristin Courington, Jill Briesch, Nissa Garin, Linda Benton, and Stephany Fritz.

3. Current Business

- a. Follow up from Bandana Day. Items for next year: first aid kit and another cotton candy machine. Next year if we have live music consider putting down by the chalk art so chalk art can make announcements on the microphone (megaphone not working well). Expenses were about \$2929 (most of that going to inflatables, cotton candy machine and supplies, musician, food for volunteers and other miscellaneous items).
- b. Reflections Update - Kristin. Reflections is a National PTA program, with a goal of enhancing the arts, pre-k through 12th grade, but ours will be through the 5th grade; there are 6 categories, last year had about 40 kids submit; submissions this year are due by the end of day Monday October 17; we need more committee members to help Kristin and Gabe out; the largest need is the actual day they are due and for judging, Submissions all get displayed at Wilmot through November 28th. Mrs. Fritz will put this in the Wilmot Weekly to request judges and more volunteers; parents can't judge their own kids entry group. Judges choose the top 3 in each category and they move on to the state and or/national level. PTA will need to plan a reception; theme is called 'Show your voice'; volunteers needed.
- c. Fun Run Dates -Goal this year is \$25000 - Sara Penchev
 - i. Preschool Participation- it was decided by vote at the meeting to not have preschoolers participate in the fun run. 4 voted yes and 11 voted no.
 - ii. Save the dates in Friday Folders sent 9/9
 - iii. Supply Delivery to School on 9/19- upon delivery popsicles need to go in freezer. Sara will check supplies within a few days
 - iv. Virtual Assembly - 9/28 parent letters go out with information in 9/22 Friday Folder
 - v. RUN DAY - 10/6 - need to firm up run schedule (during specials) and do a sign up for volunteers
 - vi. Pledges due 10/13
 - vii. Prize Day -10/28- a sign up will go out to the teachers to schedule this
 - viii. This can be our biggest fundraiser of the year (last year was the first year and it was); kids reach out to family members to pledge; if the school goal is met, there will be a foam party. The first communications with all instructions will go to parents and teachers starting next week. We need volunteers to cheer kids on while running and to hand out bracelets; all the kids will get a t-shirt at least a day early. We get a discount on the inflatables from the company that runs the Fun Run which we used for Bandana day so that allowed us to get a third bounce house
- d. Club membership scholarships- a committee has been formed to outline the procedures for this. See above comment next to the teacher liaison update.

- e. Pumpkin Patch (Oct 18/19) - Nissa Garin
 - i. Bins for organe jack o lantern pumpkins are about \$150 which puts pumpkins about \$2.50 each; Fancy heirloom pumpkins are \$230 a bin is about \$8; mini pumpkins are \$30 a box. Nissa will get 6 bins of jack o lantern pumpkins, 2 heirlooms and 6 boxes of minis. Everyone agrees to keep the event even if we only break even. Charis agreed to help set up on the 18th. 5th grade Legacy sold hot chocolate / cider and popcorn last year to raise money for their projects and it was successful, do they want to do this again? Linda will reach out to see if there is a 5th grade legacy leader to manage this as it is separate from PTA. 5th graders can help unload the pumpkins.
 - ii. Will need a sign up genius for volunteers, and a chair because Nissa cannot be there.
 - f. Wilmot Wear -Sara Penchev - online shop closed 8/31. Clothes should be ready by 9/16 but we need to sort and deliver to classrooms- will need help with this
 - g. Communications Update- Jill- Social postings are going well.
 - i. Socials: Instagram, Facebook, Bulletin Board
 - ii. Monthly Newsletter
 - h. Craft Market - 12/2
 - 1. 11/15 tables sold for All Day (\$825)
 - ii. 2/5 for Evening Only (\$100)
 - iii. Andrea is working on a Student Entrepreneurs lesson plan which was approved by Stephany. We will allow applications from 10 kids (each kid will get half a table and will pay \$10 to buy in to the program). We will set this up in memberhub.
 - iv. Need to provide catered lunch, PTA table (Wilmot wear, baked goods, gift wrapping station). Will need volunteers for PTA table.
 - i. Science Fair (Jan) – Need chair, Charis will help the new person out, she has emailed a few people about this.
 - a. Teacher Appreciation- Dawn Havery, parent/teacher conferences are on 10/17,18,19. Budget this year for teacher appreciation is \$3000. Dawn will check and see if she needs help with anything for that. It was suggested that next year we provide teachers sandwiches or dinner at Back to school night
4. New & Future Business & Announcements as time permits- tabled for next meeting
- a. Digital Signage - need person to take the lead on researching and getting quotes, putting together a proposal
 - i. Current Marquee needs repairs, estimated cost is ~\$2000
 - b. Anyone want to take the lead on Scavenger hunt?
 - c. Spring Dance – (Apr) - open
 - d. Amazon Smile, Grocery Cards, Box Tops, Givebacks
 - e. 5th grade Legacy Project - ? Need to find out who this is.

5. Adjournment